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VESTRY MEETING MINUTES

Monday, April 27, 2020

Vestry Present: Newman Aguiar, Richard Ammons, Leigh Bordley, Amanda Fratrik, Treat Harvey, Pamela Njai, Daniel Pearson, Kelly Ryan, David Shumate, Freda Tucker, Glenn Walters, Callie Woods

Clergy Present: Jonah Kendall, Sally French

Guests Present: Charlie Steele, John Yeatts

Call to Order The regular monthly meeting of the Vestry of St. Philip's Church convened on April 27, 2020 at 6:07 p.m. via Zoom, the Rector being the chair and the Clerk being present. Jonah Kendall opened the meeting with a prayer.

Reflection

- The Vestry reflected on Luke 24:13-35.

Minutes (see Dropbox)

We reviewed the minutes from the regular vestry meeting of March 23, 2020. Richard Ammons made a motion to approve the minutes of the regular vestry meeting of March 23, 2020. Treat seconded the motion. The motion was approved nem. con.

We reviewed the minutes of the Electronic Action. Leigh Bordley made a motion to approve the minutes of the electronic action. Kelly Ryan seconded the motion. The motion was approved nem. con.

Treasurer's Report (see Dropbox)

- John Yeatts presented the Treasurer's Report and the Financial Report.

- Callie Woods motioned to approve the financial report. Amanda Fratrick seconded the motion. The motion was approved nem con.
- David Shumate moved to approve the Policy for Maintaining Sufficient Liquid Reserves (below). Daniel Pearson seconded the motion. The motion was approved nem con.
 - RESLOVED, that the Vestry of St. Philip's Episcopal Church, Durham, North Carolina, establishes as a matter of financial policy that the church maintain a cash balance in immediately available funds in an amount of not less than six months operating expenses, and in the event the reserve is utilized, that the reserve be replenished as rapidly as reasonably possible given available resources.

Old Business

J2A

- Sally French and Charlie Steele presented a J2A update
- The agreement with Leader Resources has been concluded. Church Publishing has received a copy of the agreement and has said that they will be in contact.
- Work on the J2A curriculum is finishing up

Nathan Kirkpatrick Proposal

- The vestry revisited the proposal from Nathan Kirkpatrick that was presented at the March 2020 meeting.
- Richard moved to accept the Nathan Kirkpatrick Proposal and work towards establishing a contract. Pamela Njai seconded the motion. The motion was approved nem con.
 - Jonah Kendall and Richard Ammons will move forward with building a contract based on the proposal from Nathan Kirkpatrick mindful of concerns raised with respect to flexibility during these times.

New Business

Stewardship

- Treat Harvey presented the stewardship report (dropbox)
- Two key dates to keep in mind include:
 - Stewardship Kickoff: Sept 27th, 2020
 - Commitment Sunday: Oct 25th, 2020

Formation

- Kelly Ryan presented an update on the formation ministries
- Children and Youth Formation:
 - These formation offerings are a place where we are seeing tremendous creativity and persistence. Within two weeks of transitioning to remote, all

the children's and youth groups began meeting online. This is happening every Sunday morning.

- Adult Formation:
 - For adult formation, there is much experimentation and a number of programs have been offered, some in partnership with nearby congregations.

General Ministry Update

- Amanda Fratrick presented a general update on the ministries of St Philips
- About 30% of ministries are still meeting. All ministry leaders have been asked to reach out to the people in their ministries to maintain connection during this time.
- A notice was sent out to ministry leaders that the regular budget process will take place this year. They have until the end of May to fill out budget requests.

Outreach

- Freda Tucker and Leigh Bordley presented an update on the Outreach Ministries
- Have been able to contact roughly 50% of the ministries and discuss how their budgets are being spent. Some have already started spending their budgets. Others have been delayed due to leadership transitions. Outreach ministries are being encouraged to spend their allocated budgets.

Junior Warden's Report (see Dropbox)

- Daniel Pearson presented the Junior Warden's report.

Senior Warden's Report (see Dropbox)

- Richard Ammons presented the Senior Warden's report.

Rector's Report (see Dropbox)

- Jonah Kendall presented the Rector's report.
- A team has been put together to identify risk factors and safety measures for returning to in-person worship.

Pastoral Concerns

Jonah and Sally shared pastoral concerns.

Dismissal and Adjournment Sally closed with a prayer. The meeting was adjourned at 8:12 p.m.

Respectfully submitted,
Callie Woods, Clerk