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## **VESTRY MEETING MINUTES**

### **Monday, March 23, 2020**

**Vestry Present:** Newman Aguiar, Richard Ammons, Leigh Bordley, Amanda Fratrik, Treat Harvey, Pamela Njai, Kelly Ryan, Freda Tucker, Dan Pearson, David Shumate, Glenn Walters, Callie Woods

**Clergy Present:** Jonah Kendall, Sally French

**Guests Present:** Charlie Steele, John Yeatts, Bynum Walter, Elizabeth Newman, Duncan Smith

**Call to Order** The regular monthly meeting of the Vestry of St. Philip's Church convened on March 23, 2020 at 6:03 p.m. via Zoom, the Rector being the chair and the Clerk being present. Jonah Kendall opened the meeting with a prayer.

### **Bylaw Change (see Dropbox)**

The Bishop permitted the adoption of electronic meetings in lieu of in-person meetings, given the coronavirus outbreak. The following bylaw change was proposed:

Resolved, that the Bylaws of St. Philip's Episcopal Church, Durham, North Carolina, be amended by the addition of Paragraph 7 to Article III, Vestry Meetings:

7. Electronic Meetings. Meetings of the Vestry may be held by conference telephone call, Internet discussions or electronic transmissions so long as proper notice of such meeting has occurred, a quorum is established and all members participating can adequately communicate with each other. Participation in a meeting pursuant to this section shall constitute presence in person at such meeting and any business to properly come before the meeting may be considered and acted upon by the Vestry.

David Shumate moved to approve the bylaw change. Richard Ammons seconded the motion. The motion was approved nem. con.

### **Reflection**

- The Vestry reflected on Luke 14:28-33.

### **Minutes** (see Dropbox)

We reviewed the minutes from the regular Vestry meeting of February 24, 2020. Richard Ammons made a motion to approve the minutes of the regular Vestry meeting of February 24, 2020. Dan Pearson seconded the motion. The motion was approved nem. con.

We reviewed the minutes of the Vestry retreat on February 28-29, 2020. Kelly Ryan made a motion to approve the minutes of Vestry retreat. Pamela Njai seconded the motion. The motion was approved nem. con.

### **Treasurer's Report** (see Dropbox)

- John Yeatts presented the Treasurer's Report and the Financial Report.
- Dan Pearson moved to approve the Financial Report. Richard Ammons seconded the motion. The motion was approved nem. con.
- The Finance Committee recommends using \$60,000 from the IRA given by Jacqueline Harris towards the \$75,000 Leader Resources settlement and using \$15,000 from the \$18,000 budget surplus.
  - Newman Aguiar moved to approve the Finance Committee recommendation. Richard Ammons seconded the motion. The motion was approved nem. con.
- The WiFi infrastructure needs improvement in the church. The Finance Committee proposed using money from the Memorials Fund for these improvements.
  - Pamela Njai moved to approve the Finance Committee recommendation. Richard Ammons seconded the motion. The motion was approved nem. con.

### **New Business**

#### **Harris Committee 1<sup>st</sup> Quarter Report** (see Dropbox)

- Duncan Smith and Elizabeth Newman presented the Harris Committee Report.
- Comment cards from discussions with parishioners are available if members of the Vestry would like to see them.
- The estate has been paying bills on the property that will be the responsibility of St. Philip's in the future.

### **Campus Study 1<sup>st</sup> Quarter Report**

- Bynum Walters presented the Campus Study Report.
- Since the last official report to the Vestry, the church has signed a contract with Clearscapes. They are only under contract for the first phase of the plan.

### **Junior Warden's Report** (see Dropbox)

- Dan Pearson presented the Junior Warden's report.
- Dan Pearson moved to contract with Waters Consulting to provide a cost estimate for the restoration of the exterior of the church and to refer it to the Finance Committee to identify funding sources. Kelly Ryan seconded the motion. The motion was approved nem. con.

### **Senior Warden's Report** (see Dropbox)

- Richard Ammons presented the Senior Warden's report.
- The group charged with finding a new auditor wants to evaluate a wide variety of firms. The current firm will perform the 2019 audit and the group will identify a new auditor for 2020.

### **Rector's Report** (see Dropbox)

- Jonah Kendall presented the Rector's report.
- Next Sunday's service (5<sup>th</sup> Sunday of Lent) will be a prerecorded service in case Coronavirus-related shelter-in-place rules are initiated in the coming week.
- Strategic Visioning Discussion with Nathan Kirkpatrick
  - With the opportunities before us it is a good time to look at the Parish's strategic plan. To this end, Nathan Kirkpatrick presented a proposal for a strategic visioning process (found in Dropbox).
  - While there is agreement that the process is a good undertaking to consider, there were concerns related to the timing, current situation, and possible length of shelter-in-place rules.
    - Glenn Walters moved to table the discussion and revisit it next month. Treat Harvey seconded the motion. The motion was approved nem. con.

### **Pastoral Concerns**

Jonah and Sally shared pastoral concerns.

**Dismissal and Adjournment** Sally closed with a prayer. The meeting was adjourned at 8:52 p.m.

Respectfully submitted,  
Callie Woods, Clerk