

St Philip's

episcopal church

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403 East Main Street, Durham, NC 27701
Phone 919-682-5708, Fax 919-683-1857
janice@stphilipsdurham.org

VESTRY MEETING MINUTES **Monday, September 24, 2018**

Vestry Present: Liz DeGaynor, Beverly McNeill, Marjorie Miller, Alec Motten, Pamela Njai, Dan Pearson, Bynum Walter, Glenn Walters, Callie Woods

Clergy Present: the Rev. Jonah Kendall

Guests: John Yeatts, Treasurer

Call to Order The regular monthly meeting of the vestry of St. Philip's Church convened on September 24, 2018 at 5:57 pm in the St. Philip's library, the Rector being in the chair and the Clerk being present. The Rector opened the meeting with a prayer.

Forward Day by Day The vestry discussed Luke 3:9.

Minutes Dan Pearson moved to approved the August 27, 2018 Vestry Meeting minutes (see DropBox) and Kirk Royal seconded the motion; it was approved nem. con.

Treasurer's Report John Yeatts presented a monthly report for August (see DropBox). He noted that revenue was down for month, but that year-to-date revenue was comparable to previous years. He anticipates that pledge revenue will pick up towards the end of the year. The vestry discussed sending an end of year reminder letter about outstanding pledges. Jonah asked John to evaluate how prepaid pledges are represented in the budget and monthly reporting. LizDeGaynor moved to accept the report; Alec Motten seconded the motion and it was approved nem con.

Strategic Plan Quarterly Reports The vestry reviewed strategic plan quarterly reports from these committees and task forces: Campus Study, Ryals, Outreach,

Welcome, Project Resource, and Communications.

- In the Ryals Committee report, Dan Pearson noted the need for an estimate in the anticipated increase in landscaping expenses for the corner garden so that the information could be included in the 2019 budget.
- The vestry agreed by consensus that the renewed partnership with UMD in 2018 was successful and would continue for the foreseeable future. Work of the Outreach Committee will continue through the end of the year, but need not continue in 2019.
- Marjorie and Chapman asked that vestry members attend the Newcomers Welcome event on October 7. They noted that the committee is evaluating alternatives for future welcome events, which was noted as an opportunity for collaboration with the Communications Committee. The vestry discussed the possibility of reviving name tags for all parishioners.
- Pamela reported that Project Resource is on target and reminded vestry members to attend the upcoming luncheon on September 30. The vestry agreed by consensus to discuss the connection between the draft budget and stewardship efforts during the 2019 retreat.
- Kirk reported that the committee plans to finalize the new logo by the end of the year and noted that the committee still needs to develop a comprehensive strategy. The vestry agreed by consensus to evaluate during the 2019 retreat the need for quarterly reporting from the committee.

Elections Committee Alec Motten reported that the outgoing vestry members of the committee had identified seven potential individuals from the congregation for consideration by the vestry for appointment to the committee, but had yet to confirm any one's willingness or ability to serve. The vestry was supportive of any of the names presented. Dan Pearson made a motion for the committee to move ahead with confirming ability to serve and to complete the appointment process by electronic action; Kirk Royal seconded the motion and it was approved nem. con.

Junior Warden's Report Glenn presented an oral report, indicating that a written report would be forthcoming (see DropBox).

He reported that he had discussed pew cushions with Lewis, Dan had discussed the issue with the Altar Guild, and Jonah reported that Bob had discussed with the Verger team. Bynum reported that the Executive Committee recommends that the church purchase a limited number of individual cushions for use in the pews. Lewis will borrow a cushion from Christ Church, Raleigh for trial. Dan Pearson expressed concerns about logistics and questioned the source of the funds if purchased by the church. The vestry agreed by consensus that Kirk would draft an announcement for the bulletin to provide

the congregation with information and that the Finance Committee would provide advice about how best to fund the expenditure.

Glenn presented a draft Statement of Purpose for the Building and Grounds Committee. It was noted that the mission should reflect that the committee is responsible for annual budget recommendations to the Finance Committee.

Glenn also reported that his preliminary research suggests that access control (without integrated camera) for the church parking lot will cost between \$10,000 and \$15,000.

He also raised the issue of ADA accommodation. Jonah asked for time to reflect on the issue and indicated that he would follow up with thoughts about how to proceed.

Glenn noted that he had organized storm preparations in advance of Hurricane Florence and observed a need for regular clean-up and maintenance of the churchyard. He suggested that a budget increase may be necessary for this work.

Finally, Glenn reported that he had priced two options for improvements to the church's wifi to support new thermostats. The first option, expansion and upgrade of the existing system (\$6,800) was more expensive than new equipment (\$4900). Kirk Royal moved to approve the expenditure, pending advice from the Finance Committee about where the funds should come from. Dan Pearson seconded the motion and it was approved *nem. con.*

Rector's Report Jonah presented his report (see Dropbox) noting that Bishop Rodman would visit St. Philip's on October 14 in celebration of the church's eponymous feast day, including confirmation. The vestry will meet with the Bishop following the parish luncheon.

Upcoming Events Beverly noted that Reverend Sie of Liberia will visit St. Philip's on October 7. The Global Missions Committee will likely ask the vestry to reimburse domestic travel expenses. Pride, Durham NC is September 29. Rev. Caleb Tabor of St. Cyprian's, Oxford will celebrate a eucharist at St. Joseph's, Durham at 10:30 that morning; Deacon Dan Laird will preach. St. Philippians will march with other Durham Convocation churches in the parade at 12:30 p.m.

Dismissal and Adjournment Jonah closed the meeting with a prayer and adjourned the meeting at 8:15 p.m.

Respectfully submitted,

Bynum Walter, Clerk