

St Philip's

episcopal church

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VESTRY MEETING MINUTES

Monday, June 25, 2018
6:00 p.m.

Vestry present: Beverly McNeill, Marjorie Miller, Alec Motten, Pamela Njai, Kirk Royal, Bob Walker, Glenn Walters, Chapman Williams, Callie Woods

Clergy present: The Rev. Dr. Sally French

Guests: Charlie Steel, John Yeatts

Call to Order: The regular monthly meeting of the vestry of St. Philip's Episcopal Church convened on June 25, 2018, the Feast of the Nativity of St. John the Baptist, at 6:04 p.m. in the St. Philip's Library with Senior Warden Bob Walker in the chair and Kirk Royal as acting Clerk. The Rev. Dr. Sally French opened the meeting with a prayer.

Forward Day by Day: The vestry discussed the daily reflection on The Feast of the Nativity of St. John the Baptist. Discussion centered on the following questions:

- Who pointed/points us to Jesus?
- Where have we been, and where should we go?

Minutes: The vestry reviewed revisions to April minutes. (See Dropbox.) The vestry reviewed May minutes. Alec Motten moved to approve, with a second from Callie Woods. Approval of May minutes passed nem. con.

Treasurer's Report: Chancellor Charlie Steel delivered report. May ran on a \$23,000 deficit, with the typical summer reduction in revenue arriving a month early compared to previous years. Finance committee ordered a reminder letter to parishioners encouraging uninterrupted summer pledge payments.

Alec Motten moved to accept the report. Beverly McNeill issued a second. Report approved nem. con.

Senior Warden reported that the budget making process is underway with preliminary estimates showing a \$46,500 deficit for 2019, assuming net neutral pledge returns.

Senior Warden Bob Walker nominated John Yeatts to assume the role of Treasurer. Kirk Royal issued a second. John Yeatts accepted his nomination. Vestry approved Yeatts as the new Treasurer nem. con. (effective immediately).

The Clergy, Vestry and Chancellor extended heartfelt thanks to outgoing Treasurer, Andrew Sprouse, for his years of service and a job well done.

STRATEGIC PLAN REPORT HIGHLIGHTS (See Dropbox for full reports.)

Ryals: Initiated planning process for corner garden redesign. Obtained five bids for fence removal. Vestry recommended committee revisit bid process to be intentional in seeking out vendors who engage in fair and just employment practices with regard to diversity and wages. This revealed a need to adopt a vestry-approved policy on standards for awarding contracts. Will draft policy for discussion at future meeting.

Outreach: Reported successful UMD food drive and a well-attended Beloved Community Luncheon. Committee had a productive meeting with UMD leadership exploring opportunities for St. Philip's facilities to host UMD events and activities. This is a response to two very successful prior events: Mother's Day Bra fitting/giveaway for UMD women on May 9 and a Father's Day belt giveaway with haircuts/shaves on June 11.

Communications: Second quarter highlights included Holy Week and Easter publicity and VBS communications. In the pipeline are communications support for Project Resource, the 2018-19 program year, finalization of branding and a welcome video.

Project Resource: 2018-19 committee is in place, and the advance campaign is underway.

Welcome: First "Welcome Event" for newcomers occurred on April 29. 16 new members participated. Newcomer events are scheduled for September and February. Plans are in development to host a training event for ushers and greets.

OLD BUSINESS

J2A Funding Policy: Sally French presented amended policy and walked the vestry through the amendment process. Kirk Royal moved to adopt the policy as amended with a second from Alec Motten. Motion passed nem. con.

Diocesan Convention Delegates: Nominees were Donna Hicks, Jessica Irven, Robin Kneeburg, Kirk Royal, Carolina Talbot, Callie Woods. Vestry voted by secret ballot to elect two delegates (serving through 2020) and two alternates (serving through 2018). Vestry elected Kirk Royal and Carolina Talbot as delegates, with Callie Woods and Jessica Irven as alternates.

Junior Warden's Report: Written report to be submitted via Dropbox. Glenn Walters delivered summary that included:

Working with Building and Grounds Committee to do some general grounds maintenance

Duke Energy contacted the parish regarding a conservation program built around air conditioning compressors. Glenn signed St. Philip's onto the program, which will come with a \$135 rebate for each of the parish's air conditioning compressors and include 13 wifi controlled thermostats.

Senior Warden's Report: (See Dropbox.) Bob Walker welcomed John Yeatts as Treasurer and offered additional words of thanks to Andrew Sprouse. Details are in place for Emily Sparks's maternity leave. ECW submitted a fundraising request for its annual bake sale. Kirk moved to approve the request with a second from Marjorie Miller. Motion passed nem. con.

Sally French reviewed pastoral concerns and closed the meeting with prayer.

Meeting adjourned at 8:26 p.m.