

St. Philip's Episcopal Church

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VESTRY MEETING AGENDA

Monday, April 23, 2018

6:00 p.m.

Vestry Present: Liz DeGaynor, Beverly McNeill, Alec Motten, Pamela Njai, Dan Pearson, Bob Walker, Bynum Walter, Glenn Walters, Callie Woods

Clergy Present: the Rev. Jonah Kendall, the Rev. Sally French

Guests: Sandy and Tom Murray, Andrew Sprouse

Call to Order The regular monthly meeting of the vestry of St. Philip's Church convened on April 23, 2018 at 5:59 pm in the St. Philip's library, the Rector being in the chair and the Clerk being present. Sally French opened the meeting with a prayer.

Forward Day by Day The vestry discussed the daily reflection from Acts 10:34-48.

Minutes (See Dropbox) Bob Walker requested that the minutes regarding J2A be revised to reflect that he would serve as liaison from the Finance Committee to ensure that standard accounting practices were considered. He moved to approved the March 23 Vestry Meeting minutes as revised and Kirk Royal seconded the motion; it was approved nem. con.

Electronic Action Bob Walker moved to ratify email action by the vestry to adopt a resolution regarding redevelopment of county-owned lots at 300 & 500 E Main Street. Alec Motten seconded the motion; it was approved 8 in favor, 1 opposed (Dan Pearson). The initial motion was made by Bynum Walter on April 13, seconded by Alec Motten and approved 9 in favor, 1 opposed (Dan Pearson); no response from Pamela Njai or Glenn Walters.

Treasurer's Report (See Dropbox) Andrew Sprouse presented a report for March. He noted that it was a typical month. He also reported that as a result of recent stock market activity, the endowment is down from a high in December 2017. Dan Pearson

inquired about details for Capital Campaign Revenue on the Balance Sheet; Andrew will bring additional information to the May meeting. Liz DeGaynor moved to approve the report; Dan Pearson seconded the motion; it was approved nem. con.

Pew Cushion Gift Sandy Murray made a presentation about the challenges of wooden pews for some members. Tom Murray reported that he had researched pew cushions for the church and had received a vendor estimate \$8,600 (\$540 sales tax refundable); installation includes a 15-year guarantee. Tom went on to report that he had contacted 30 families directly and had secured 18 pledges totalling \$8,200 and indicated that he would like the Vestry's approval to move ahead. He answered a number of logistical questions from the Vestry regarding stain resistance, time to deliver (8-10 weeks), opportunity for testing, increased seat height, and possibility of individual cushions.

Bob Walker made a motion to refer the matter to the Buildings and Grounds Committee for further discussion and a holistic recommendation accounting for acoustical questions, coordination with other church maintenance and improvement needs, including any future carpet changes in the church. Kirk Royal seconded the motion and it was approved nem. con.

Convention Delegates Bynum Walter reported that St. Philip's has three openings for delegates and two alternates to Diocesan Convention, as well as an opportunity to suggest a youth delegate for the Durham Convocation. No action required.

Garden Close/Community Garden Committee Dan Pearson reported that the committee has met once. Participants, in addition to Dan, include Meg McCann, Alexa McKerrow, Donna Rewalt, John Bowman, Cathy Halloran, Carter Skinner, and Ken Talbert. He asked for additional guidance about the charge of the committee in regards to the Community Garden. By consensus, the Vestry advised that recommendations for the Community Garden should be simple/minimal and focus on improving the appearance of the area for the interim while the Campus Study is ongoing.

Junior Warden's Report Glenn Walters reported that the first quarter of the year has been focused on completing necessary maintenance and repairs. Significant work this month included light fixture repairs in the church, Parish Hall roof repairs, and removing trip hazards in brick paving in the churchyard. He met with Dan Pearson this morning to discuss formation of two committees to aid in maintenance and improvement of St. Philip's buildings and grounds. The first is a Buildings and Grounds Committee that would meet once a month and represents institutional knowledge and can aid with specialized expertise, prioritization, and sequencing. The second is a Church Guild that would be deployed as-needed to assist with completing small

maintenance, improvement and repair projects.

Senior Warden's Report (See Dropbox) Bob reported that he and Jonah had worked together to develop a Mutual Ministry review. Vestry and Clergy members will receive an online survey invitation in the coming days. He noted that he and Jonah will review responses only once a majority of participants have responded to maintain anonymity of participants. Results will be presented to the Vestry in May. In prior years, the Vestry undertook this review at the end of the calendar year, but Bob suggested that early spring was more logical as the newly elected Vestry will have more time together to implement any projects or efforts coming out of the review. While mutual ministry review is a stated requirement of the Diocese, in talking with other churches' clergy and vestries, Bob and Jonah have found that most parishes are not completing a review.

Rector's Report (See Dropbox) Jonah noted that the budget request summary will be presented in June. He went on to say that he would be meeting tomorrow with Bob, Janice, and Sally to discuss coverage and logistics during his sabbatical.

Dismissal and Adjournment Jonah and Sally reviewed pastoral concerns and she offered a closing prayer. The Rector adjourned the meeting at 7:38 p.m.

Respectfully submitted,

Bynum Walter, Clerk