

St. Philip's Episcopal Church

403 East Main Street, Durham, NC 27701

Phone 919-682-5708, Fax 919-683-1857

janice@stphilipsdurham.org

VESTRY MEETING MINUTES

Monday, January 22, 2018

6:00 p.m.

Vestry Present: Liz deGaynor, Sue Guptill, Robert Hallyburton, Beverly McNeill, Alec Motten, Kirk Royal, Bynum Walter, Glenn Walters

Absent: Hycy Bull

Clergy Present: the Rev. Jonah Kendall, the Rev. Sally French

Guests: Andrew Sprouse, Charlie Steele

Call to Order The regular monthly meeting of the vestry of St. Philip's Church convened on January 22, 2018 at 6:04 pm in the St. Philip's library, the Rector being in the chair and the Clerk being present. Jonah Kendall opened the meeting with a prayer.

Vestry Papers *The Vocational Vestry* was discussed.

Minutes (see Dropbox) Alec Motten moved to approve the December 18, 2017 Vestry Meeting minutes and Kirk Royal seconded the motion; it was approved nem. con.

Treasurer's Report Andrew Sprouse presented his report (see Dropbox). He noted that in years past a notice has been sent to households with outstanding pledges, no letter was sent at the end of 2017. Non-payment at the end of the year was higher than usual as result, but much of the outstanding amount has since been received. Reminder letters should be sent every year going forward. Year-to-date expenses for 2017 ended up favorable because of personnel savings and an \$18,000 surplus. January and February monthly reports will be exceptional because of end of year close out and also the accounting for 2018 pledges that have already been paid in full. He also noted that the Investment Committee will meet this week to discuss the final quarter of 2017. No action was required.

Stewardship Report Sue Guptill presented her report (see Dropbox) and noted that it had been a very successful campaign. No action was required.

2018 Budget Charlie Steel presented a budget for the Vestry's consideration. Projected pledge revenue of \$716,000 is the foundation of the budget. The increase in the budget for 2018 is in personnel expense. Two one-time amounts contribute to balancing the budget: a surplus from the prior year of \$18,000 and a bequest to the Way Ahead Capital Campaign of \$20,000. Bob Walker moved adoption of the 2018 Budget as presented; Kirk Royal seconded the motion. It was approved nem. con.

Annual Meeting The vestry discussed logistics in anticipation of the annual meeting.

Junior Warden's Report Glenn Walters reviewed his report (see Dropbox). No action was required.

Senior Warden's Report Bob Walker made a brief oral report that required no action. He thanked the vestry for their support and sympathy flowers sent following his mother-in-law's death.

Rector's Report Jonah Kendall reviewed his report (see Dropbox). No action was required.

Dismissal and Adjournment Jonah and Sally reviewed pastoral concerns and offered a closing prayer. The rector adjourned the meeting at 7:13 p.m.